

# WILLOWS PEDIATRIC GROUP, P.C. FAMILY REGISTRATION FORM

**Billing Information** \_\_\_\_\_  
(Please Print Name)

Date \_\_\_\_\_

Billing Address \_\_\_\_\_

Telephone \_\_\_\_\_

\_\_\_\_\_

Emergency Contact: \_\_\_\_\_

Other Address \_\_\_\_\_

Emergency Contact #: \_\_\_\_\_

Email: \_\_\_\_\_

Referred By: \_\_\_\_\_

**Insurance Information:** Insurance Holder's Name \_\_\_\_\_

Primary Insurance Company \_\_\_\_\_ Policy effective date \_\_\_\_\_

Policy # \_\_\_\_\_ Group # \_\_\_\_\_

(CURRENT INSURANCE CARD MUST BE PROVIDED AT EVERY VISIT)

## Family Information

Parent/Guardian \_\_\_\_\_

Parent/Guardian \_\_\_\_\_

SS# \_\_\_\_\_ DOB \_\_\_\_\_

SS# \_\_\_\_\_ DOB \_\_\_\_\_

Cell Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Employer: \_\_\_\_\_

Employer: \_\_\_\_\_

Work # \_\_\_\_\_

Work # \_\_\_\_\_

Child: \_\_\_\_\_ DOB \_\_\_\_\_ SS# \_\_\_\_\_

Child: \_\_\_\_\_ DOB \_\_\_\_\_ SS# \_\_\_\_\_

Child: \_\_\_\_\_ DOB \_\_\_\_\_ SS# \_\_\_\_\_

Child: \_\_\_\_\_ DOB \_\_\_\_\_ SS# \_\_\_\_\_

Child: \_\_\_\_\_ DOB \_\_\_\_\_ SS# \_\_\_\_\_

## AUTHORIZATION OF TREATMENT AND ASSIGNMENT OF BENEFITS:

I authorize Willows Pediatric Group P.C. to treat my child/children. I further authorize the release of medical information necessary for the completion of insurance forms. I authorize payment directly to Willows Pediatric Group P.C. for any and all medical or surgical benefits otherwise payable to me under the terms of my insurance. I also affirm that I will reimburse Willows Pediatric Group P.C. for any payments my insurance company may have sent to me in error. I understand that I am financially responsible for all co-payments and any charges not covered under my insurance benefits. I also understand that I am responsible for advising Willows Pediatric Group P.C. of any and all changes to my insurance coverage. Payment of co-pays are due on date of service. Failure to pay co-pay at that time will result in an additional administrative fee. Our office requires 24 hours notice for future appointment cancellation and rescheduling, or 4 hour notice for appointments made within 24 hours of the appointment time. Failure to provide this notice will incur a cancellation fee.

Signature: \_\_\_\_\_ Relationship: \_\_\_\_\_ Date: \_\_\_\_\_